

Troop 1029 _____ Trip Program Plan

(date + name)

Date : _____

Agenda for _____ Planning Meeting

1. Select the following leaders:
 - a. Scout Tour Leader(s) : _____
 - b. Adult Tour Leader(s) (uniform): _____
 - c. Adult Tour Coordinator: _____
2. _____
3. _____
4. Complete Activity Cost Sheet (page 2) - Tour Leader provide copy to Mr. Mariner
5. Discuss Activity and Registration Forms Section (below) with Tour Coordinator

Note: Pages 3 and 4 are for Scout's use during the meeting only if time permits

Activity and Registration Forms

The following information is needed in order to issue the Activity and Registration Forms:

- 1) Complete the Activity Costs section on page 2.
- 2) Logistic information that is particular to this trip.
- 3) Are there additional costs for Scouts and parents to know such as MONEY for restaurants or optional admission?
- 4) The Activity Theme _____
- 5) Interesting items regarding the Activity that the Scouts or parents would like to know.
- 6) Rank or Age related issues that may prevent Scouts with a younger rank participating in any part of the activities.

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7) Scout Tour Leader: _____

8) Adult Tour Leader: _____

9) Tour Coordinator: _____

10) Departure Time: _____

11) Arrival Time: _____

Costs

Complete this form and provide a copy to Mr. Mariner

Note: Average # of Attendees for Weekend Camping Activities since December 2008 is
29 Scouts and 8 Adults (per G. Fender)

Camp deposit / # of people = \$ ___/person

Camp cost/person/night = \$ ___/person

\$16/person Food (typical 4 meals) = \$ ___/person

\$1/person propane + consumables = \$ ___/person

Misc or special equipment cost / # of people = \$ ___/person

Activity cost per person (Sum of the above) = \$ _____

Estimated cost of the trip:

of Scouts _____ x Cost per Scout _____ = Total Scout Cost \$ _____

of Adults _____ x Cost per Adult _____ = Total Adult Cost \$ _____

Estimated Total Expenses \$ _____

Scout Tour Leader: _____

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Adult Tour Leader (uniform): _____

Adult Tour Coordinator: _____

Preparation for Trip

- A) Chaplin's Aide plan assigned and prepared
- B) Patrol menu – Sat/Sun BF, Sat LN, Sat DN. Focus areas?
- C) Evening program plan
- D) Special personal gear
- E) Merit badge or advancement objectives
- F) Special troop gear

Friday Departure – Gathering time: _____

- 1) Head count – Maps/directions(waivers, permission slips, car assignments (ASMs))
- 2) Scout registration and Meds turn over (Scribe & Trip Nurse).
- 3) PL reviews Duty Roster with patrol
- 4) Review arrival plan (SPL, QM, SM, PL)
- 5) Qtr masters load trailer (QM)

Friday Check-in – Arrival time: _____

- 1) Check-in with camp.(Scout Tour leader/Scribe/Tour leader)
- 2) Patrol leaders: setup camp (tent locations, cook stations, canopy).
- 3) 9:00pm Snack (Grub Masters for patrols)
- 4) 9:00pm PLC mtg to review (SPL lead w/SM)
 - a. Trip objectives
 - b. Trip plan execution & assignments
 - c. Lunch preparation (in camp or not)
- 5) 10pm Lights out.

Saturday

- 1) 6:30am Cooks up. 7am Everyone up.
- 2) 7:30am Breakfast – Patrol.
- 3) 8:30am Cleanup and Lunch bag prep.(Load in plastic bags)
- 4) 9am Program starts
- 5) _____
- 6) _____
- 7) 12:30pm Lunch
- 8) _____

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- 9) _____
- 10) 4pm Camp time
- 11) 5pm Dinner preparation (GM w/ Assigned scouts)
- 12) 6pm Dinner
- 13) 7pm Cleanup
- 14) 8pm Evening program
- 15) _____
- 16) _____
- 17) 9:30pm PLC mtg (review activity, plan for Sunday)
- 18) 10pm Lights out

Sunday

- 1) 7am Cooks up. 7:30am Everyone up
- 2) 8am Breakfast
- 3) 8:30am Cleanup
- 4) 9am Chapel Service
- 5) 10am PLC (review and assign camp packing plan)
- 6) _____
- 7) _____
- 8) Departure time: _____
- 9) _____
- 10) Arrive at Church: _____
- 11) Unpack trailer & distribute remaining food (SPL/QM)
- 12) Release scouts to go home (SPL)

Trip Equipment Requirement

- Water jugs # _____
- Tarp system _____
- Charcoal briquettes for Dutch ovens _____
- Dutch ovens. # _____
- Propane tanks. # _____
- Restock cleaning kit. _____
- Check patrol boxes for supplies. _____

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- Large gas stove _____
- Gas heater _____
- _____
- _____
- _____