



GENERAL INFORMATION

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| Type: | Appointed by the Senior Patrol Leader |
| Term: | 6 months |
| Reports to: | Assistant Senior Patrol Leader |
| Description: | The Troop Historian keeps a historical record or scrapbook of troop activities. |
| Comments: | The true value of a good Historian does not show up until years later. The Historian provides material for displays and presentations of current activities. In addition, the work of the Historian provides a link with the past. Each 6-month term should conclude with a finished scrapbook of the Troop's past activities. The Historian needs to work closely with Troop and Patrol Scribes to take attendance records and combine them with pictures and verbal details of the activity. |

QUALIFICATIONS

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| Experience: | none, but an interest in photography is helpful |
| Attendance: | 50% over the previous 6 months |

PERFORMANCE REQUIREMENTS

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| Training: | You <u>must</u> attend the Troop Leader Training (TLT), even if you have attended in the past. |
| Attendance: | You are expected to attend 60% of all troop meetings, PLC meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, <u>you can be removed</u> from office. |
| Effort: | You are expected to give this job your best effort. |

GENERAL LEADERSHIP RESPONSIBILITIES

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| Uniform: | Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations. |
| Behavior: | Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do. Lead by example at all times. |
| Attendance: | Set the example by being an active Scout. Be on time for meetings and activities. You must call your PL or ASPL if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities. |

SPECIFIC LEADERSHIP RESPONSIBILITIES

- **Takes pictures and documents names, locations, and activities of all troop functions** - A troop camera is available for use. However, the Historian can use a privately owned camera as long as the prints are made of pictures and they are turned over to the Troop in an organized manner.
- **Researches, gathers, and documents pictures and facts about past troop activities and keeps them in a scrapbook** - Each Historian is responsible for researching and documenting one past year in the Troop's history.
- **Takes care of troop trophies, ribbons, and souvenirs** of troop activities.
- **Collects old Troop & Patrol flags and stores them properly** in Troop archives.
- **Takes care of troop memorabilia and scrapbooks** to make sure they are stored in a safe and respectable manner.
- **Keeps information about former members of the troop** - Periodically will send out letters to past troop members and inform them of upcoming

activities of the troop.

- **Serves as a contributing member** to the PLC and attends the monthly meetings to report on and answer questions pertaining to past activities, but is **not** a voting member.